



# Shoreview Farmers Market Vendor Application

## Application process

- All applicants must complete a vendor application and return it with full payment and all required forms and licenses before consideration for participation at Shoreview Farmers Market.
- Applications not filled out completely will not be considered and returned back to applicant.
- Submitting an application does not guarantee acceptance into the market.

## Vendor criteria

- Items must be home grown, locally produced or made by the vendor.
- All prepackaged products must be prepared in accordance with the rules established by the Minnesota Department of Health and Agriculture and produced by the vendor.

## Products appropriate for market

- Edible products
- Fresh fruits & vegetables (including certified organic)
- Frozen farm raised meats & eggs
- Cheese/dairy products
- Honey/maple syrup
- Baked goods (desserts, bread)
- Canned goods (salsa, sauces, jam/jelly, pickles)
- Jerky
- Herbs/spices
- Kettle corn, nuts, granola
- Pet treats & etc.

## Artisan products

- Fresh cut flowers & plants
- Metal & woodwork
- Glass, pottery & garden art
- Photography & candles
- Jewelry
- Soaps & natural body products
- Rugs & textile items

## Products NOT appropriate for Market

- Home party or consultant type businesses (ex. Tupperware, Mary Kay)
- Businesses, non-profit, those running for elected office, fundraising groups and/or organizations wanting to promote their company. – Check out the community booth

### Mail Application To:

City of Shoreview Farmers Market  
Attn: Market Manager  
4580 Victoria Street North, Shoreview, MN 55126

Applications will be accepted throughout the season; however, space is limited so you are encouraged to submit your application early!

Priority registration and deadline for returning 2021 vendors is March 11. You will be notified by mail/email the week of March 22 regarding acceptance or refusal of your application.

**Contact information**

Business/Farm Name: \_\_\_\_\_

Primary Seller Name (First/Last): \_\_\_\_\_

**List additional sellers and indicate relationship to primary seller**

Name of additional seller	Relationship to primary seller

Mailing Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Farm, Garden, or Business Address (if different from above): \_\_\_\_\_

Business/Primary Phone: [\_\_\_\_\_] E-Mail: \_\_\_\_\_

MN Sales Tax ID Number (if applicable): \_\_\_\_\_

**Nature of business (check the appropriate boxes below)**

I produce (please check all that apply):

☐ Fruits and/or vegetables☐ Meat, dairy, and/or eggs☐ Grains and or legumes☐ Nursery plants☐ Certified organic (attach copies of certification documents)☐ Arts & Crafts☐ Other (please specify): \_\_\_\_\_

Do you grow/produce all your items?	Yes	No
If no – please explain		
Do you require electricity?	Yes	No
Truck length_____ (in feet)		
Is your truck refrigerated?	Yes	No
Are your items grown in or connected to Minnesota?	Yes	No
Are you a member of Minnesota Grown?	Yes	No
Are you a registered Farmers Market Nutrition Program vendor?	Yes	No
Do you use sprays/insecticides on your product?	Yes	No
Are you selling any canned/processed food items?	Yes	No
Do you accept credit/debit cards?	Yes	No
If you sell meat, where is the meat processed?		
<b>List other farmers markets that you attend:</b>		

**Attendance dates -** Indicate ALL days you will be attending the market.

JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER
<input type="checkbox"/> 7	<input type="checkbox"/> 5	<input type="checkbox"/> 2	<input type="checkbox"/> 6	<input type="checkbox"/> 4
<input type="checkbox"/> 14	<input type="checkbox"/> 12	<input type="checkbox"/> 9	<input type="checkbox"/> 13	<input type="checkbox"/> 11
<input type="checkbox"/> 21	<input type="checkbox"/> 19	<input type="checkbox"/> 16	<input type="checkbox"/> 20	
<input type="checkbox"/> 28	<input type="checkbox"/> 26	<input type="checkbox"/> 23	<input type="checkbox"/> 27	
		<input type="checkbox"/> 30		

**Permits, licenses, and insurance**

It is the vendor's responsibility to have all the correct licensing, permits and insurance. Additional licensing from Ramsey County Department of Health may be required to participate in the market. Please contact them at 651-266-1199 to ensure that you are fully licensed. **INCLUDE WITH APPLICATION.**

**Vendor publicity:**

We want to promote our vendors! Please, check the pieces of information below that you would like to share with the public. We will not share any information what is not checked below.

☐ Your farm or business name

☐ Your social media accounts/website

Our customers have requested to get to know you! This information may be used in the marketing materials of the market.

**Product availability list:**

The number of vendors in each category is limited in order to prevent saturation in one category. The Market Manager will determine the number of vendors in each category through the application process.


**Payment:**

Stall size request	Fee
<input type="checkbox"/> 1 Stall (2 full parking spaces) – one vehicle allowed	\$ 375 full season
<input type="checkbox"/> 2 Stalls (4 full parking spaces) – one vehicle allowed	\$ 575 full season
<input type="checkbox"/> Daily Stall (2 full parking spaces) – one vehicle allowed	\$30 daily fee
<input type="checkbox"/> Electrical (entire season)	\$ 25 entire season

**Shoreview Farmers Market Application Agreement - please check:**

- ☐ I have read and agree to abide by all City of Shoreview Farmers Market guidelines and rules.
- ☐ I understand that, once I receive written confirmation of my acceptance, the season fee is non-refundable.
- ☐ I agree that the City of Shoreview are not liable for any injury, illness, theft, loss, or damage of any kind to either the buyer or seller, or their property, arising out of or pertaining to preparation for, participation in, or use or consumption of products bought, sold, or provided at the Shoreview Farmers Market.
- ☐ I understand that it is recommended that I carry my own general liability and product liability insurance as the City of Shoreview does not provide this coverage.
- ☐ The City of Shoreview takes pictures and videos of people participating in/attending the Shoreview Farmers Market for use in marketing and promotional purposes. I grant permission to use the name, pictures, videos and quotes of my employees and me for this purpose.

**The following forms are required to complete the application:**

- ☐ Completed application
- ☐ Full season payment
- ☐ MN department of revenue form ST-19
- ☐ Copy of general liability insurance
- ☐ Required licenses/certificates for your product/business (dept. of health, agriculture, USDA, cottage food, etc.)

---

Primary seller signature

Date